

REMEDIAL SUPERVISION AGREEMENT
BETWEEN DR (REMEDIAL SUPERVISOR)
AND
DR (SUPERVISEE)

Responsibilities of the Remedial Supervisor

The Remedial Supervisor agrees to:

- Have unconditional regard for the professional progress and well being of the Supervisee.
- Produce an Educational Action Plan which will incorporate all areas for improvement, drawn up from the PAG report and the conditions contained therein.
- Explain in detail, at the first meeting with the supervisee, the contents of the educational action plan and the various assessment methods and outcomes required.
- Discuss the expected timescales for completion of each element of the educational plan.
- Make a record of each remedial supervision session to include the topics discussed, plans and decisions made, review of progress and the date of the next meeting.
- Raise any concerns about lack of engagement or progress with the supervisee him/herself, in the first instance.
- Provide the PCT with regular progress reports following each session of supervision.

Responsibilities of the Supervisee

The Supervisee agrees to:

- Engage fully with all aspects of the supervision process and produce any evidential documents required within the agreed timescales
- Share the Professional situation regarding himself and his practise with honesty and transparency
- Work with the Remedial Supervisor to meet the outcomes of the educational action plan, which will incorporate all elements of the conditions place on the supervisee by the PCT
- Work within the timescales agreed with the Remedial Supervisor
- Reimburse the PCT for the cost of the Remedial Supervision upon receipt of invoices
- Contact the PCT immediately if he/she is dissatisfied with either the quality or conduct of the Remedial Supervisor. Any expression of dissatisfaction must be accompanied with a detailed explanation as to the specific reasons for the dissatisfaction.

General Conditions

All meetings shall be confidential subject to GMC guidelines and the need to share progress with the PCT and the Supervisor's peer supporter.

The record of each remedial supervision session will be agreed with the supervisee and sent to the PCT in accordance with the schedule. In the event of any dissent, the Supervisor and Supervisee will work towards a resolution. If agreement cannot be reached, the Supervisor has the authority and responsibility to produce an accurate description of the topics above. The Supervisee's dissent will be documented.

Meetings to be fixed at intervals specified within the PCT conditions, at mutually agreed times. Any attempts to deliberately delay the frequency of meetings will be viewed as not engaging with the process and will be fed back to the PCT.

Unless exceptional circumstances arise, seven days notice must be given to alter meeting arrangements.

Meetings to last approximately 1.5 – 2.5 hours at the Supervisee's practice.

If the Remedial Supervisor thinks it will be beneficial, he will attend practice meetings and interact with other team members by arrangement.

The PCT undertakes to pay the Remedial Supervisor's invoices and recharge the supervisee at a rate of £85 per hour plus travel expenses.

This agreement may be terminated by the Remedial Supervisor, after discussion with the PCT, if in his opinion the Supervisee is not fulfilling any aspect of this contract as outlined above.

Signed

Signed

Dr (Supervisee)

Dr (Remedial Supervisor)

Date:

Date